



Darley Dale Town Council

The Lady Whitworth, The Whitworth, Station Road, Darley Dale, Derbyshire DE42EQ

Town Clerk: Ian Adkin

Tel: 01629 735248

www.darleydale.gov.uk

Minutes of the Meeting of Darley Dale Town Council held in the Gallery at The Whitworth on Wednesday 17th May 2023

In attendance were Town Cllrs Oakley, Farmer, Long, Walker, Halliwell, Curtis, Elliott, Bishop, Wilson, Mordue and Taylor. County Cllr Hobson, District Cllrs Burton and Shelley. Town Clerk Adkin, Assistant Clerk Hedley and CEO Rivett.

- FC0523/1** **To elect a Chair for the year 2023/24**
It was **RESOLVED** to elect Cllr Dave Oakley as Chair for the year 2023/24.
- FC0523/2** **Apologies for absence**
Apologies were received from Cllr Godber
- FC0523/3** **To elect a Deputy Chair for the year 2023/24**
It was **RESOLVED** to elect Cllr Jason Farmer as Deputy Chair for the year 2023/24.
- FC0523/4** **Declaration of member's interests**
None
- FC0523/5** **Consider any variations to the order of business**
Public participation and matters arising from Town Meeting to be moved to Item 6.
- FC0523/6** **Public participation and matters arising from the Town Meeting**
- Cllr Sue Hobson updated Council on:
 - i. Pathfinder project. She promised to send the Clerk more details on its aims and scope.
 - ii. Issues with a resident of Platform Housing are being dealt with by DDDC legal dept.
 - iii. Platform Housing community walkabout taking place on 25th May.
 - Cllr Roger Shelley (District) introduced himself to Council.
 - Cllr David Burton (District) introduced himself to Council.
- FC0523/6a** **Exclusion of press and public** – Members of the public to be excluded from the meeting during the co-option of councillor process.
- FC0523/7** **Minutes of previous meetings** – It was **RESOLVED** to approve the minutes of the Full Town Council Meeting held on 19th April 2023.
- FC0523/8** **Co-option of councillors** –
Sean Taylor, Julie Bishop and John Mordue requested to be co-opted on to Council. Candidates and public left the meeting. It was **RESOLVED** to co-opt all three candidates. New councillors and members of the public returned to the meeting.



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FC0523/9 Committees

- I. To agree the 23/24 schedule of dates for Full Council Meetings

It was **RESOLVED** to convene the Full Town Council at 7pm on the third Wednesday of each month.

- II. To consider whether the following committees should continue, set dates and elect members as necessary:

- a. Planning Committee

It was **RESOLVED** to convene a Planning Committee before the end of May to consider outstanding consultation requests.

It was **RESOLVED** to convene all subsequent Planning Committees at 7pm on the Monday before the third Wednesday of each month.

It was **RESOLVED** to elect Cllrs Farmer, Walker, Oakley, Bishop, Halliwell, Curtis to the Planning Committee with Cllr Elliott as a reserve.

- b. Finance Advisory Committee

It was **RESOLVED** to elect Cllrs Oakley, Farmer, Long, Walker and Elliott to the Finance Advisory Committee.

FC0523/10 Working Groups - To agree a list of Working Groups for 23/24 and nominate members as necessary:

- I. To consider forming a new Working Group "Community, Events and Marketing", set dates and elect members as necessary.

- It was **RESOLVED** to form a new Community, Events and Marketing Working Group.
- It was **RESOLVED** to elect Cllrs Taylor, Oakley, Wilson, Curtis and Elliott to the committee.

- II. Personnel Working Group:

It was **RESOLVED** to elect Cllrs Oakley, Farmer and Curtis.

- III. Environment Working Group:

It was **RESOLVED** to elect Cllrs Long, Curtis, Halliwell and Mordue.

- IV. Governance Working Group:

It was **RESOLVED** to elect Cllrs Walker and Halliwell.

FC0523/11 To elect the Chair of the Whitworth Trust

It was **RESOLVED** to elect Cllr Long as Chair of the Whitworth Trust.

FC0523/12 To nominate council representatives for the Whitworth Trust

It was **RESOLVED** to elect Cllrs Oakley, Farmer, Halliwell, Taylor, Bishop and Curtis as Council representatives for the Whitworth Trust.

FC0523/13 To consider appointing lead councillors as required including:

It was **RESOLVED** to appoint the following lead councillors

- I. Darley Dale In Bloom – Cllrs Curtis & Walker
- II. EcoBat – Cllrs Long & Wilson



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- III. Twinning – Cllr Elliott
- IV. Platform Housing – Cllr Long
- V. Fairtrade – Deferred – Clerk to invite a submission for the June meeting from the Fairtrade representative.
- VI. Youth provision – Cllrs Halliwell & Wilson
- VII. Whitworth/DDTC Liaison – Cllrs Wilson & Godber
- VIII. Allotments – Cllrs Walker & Mordue

FC0523/14 Governance

- I. It was **RESOLVED** to approve the following for 23/24:
 - a. Code of Conduct
 - b. Asset List
 - c. Financial Regulations
 - d. Data and Information Handbook
 - e. Complaints Procedure
- II. The Town Clerk updated Councillors on the Annual Governance and Audit Review. For the first time in many years the auditor found that all of the council's systems of internal controls were working properly and efficiently. The formal AGAR forms would be presented for approval at the June full council meeting.

FC0523/15 Planning

- I. All planning applications were deferred until the next Planning Committee. It was **RESOLVED** to hold the next Planning Committee on Wednesday 24th May.
- II. To consider any planning consultations which could not be deferred. - NONE



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FC0523/16 Finance

I. Bank reconciliation April 23

Receipts	
Precept	£172,300
Other receipts	£0
Interest	£0
Allotments rents	£1,312
VAT refund	£0
TOTAL	£173,612
BANK RECONCILIATION	
Balance from 2021-22	220,178
Plus receipts	173,612
Less payments excl. VAT	12,009
Less VAT paid	701
Balance to date	381,080
Bank balances	
Current	191,068
Deposit	189,021
No 2 a/c	991
Total	381,080

It was **RESOLVED** to approve the bank reconciliation.



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II. Payments to be approved

Payments made:

DATE	Payee	Description	Unity Current a/c	Ex VAT	VAT	
20 April 2023	John Elson	INV DDTC423 Coronation Caricature Artist	-£275.00			
21 April 2023	Sunshine Events	Inv 11815 (Coronation Activity)	-£906.00	-£755.00	-£151.00	
03 May 2023	Peak Performers	Coronation event	-£100.00			
03 May 2023	S.Rivett	Coronation event - Reimbursement	-£30.00			
03 May 2023	Amazon UK	Coronation Supplies INV156818997	-£17.99	-£14.99	-£3.00	
03 May 2023	Amazon UK	Coronation Supplies InvGB32KQSPSAEUI	-£27.98	-£23.32	-£4.66	
03 May 2023	Amazon UK	Coronation Supplies GB32KB82CAEUI	-£26.64	-£22.20	-£4.44	
03 May 2023	Mr S Green T/A High Peak Marquees	Coronation event	-£1,841.00	-£2,155.00	-£406.00	720.00 Deposit paid 22/23
03 May 2023	S.Rivett	Coronation supplies	-£20.00			
03 May 2023	S.Rivett	Coronation supplies	-£10.00			
11 May 2023	J.Hedley	Coronation supplies	-£23.98			
11 May 2023	J.Hedley	Coronation supplies	-£13.98			
11 May 2023	C&S Security Services	Inv DC001 - Coronation Security	-£266.00			
11 May 2023	Amazon UK	Coronation Supplies - INV-GB-123684151-2023-81788	-£3.87	-£3.22	-£0.65	
11 May 2023	Amazon UK	Coronation Supplies - DS-ASE-INV-GB-2023-170564660	-£9.56	-£7.96	-£1.60	
11 May 2023	Amazon UK	Coronation Supplies - INV-GB-1183063095-2023-279552	-£8.95	-£7.45	-£1.50	
11 May 2023	Amazon UK	Coronation Supplies - GB32S45VXAEUI	-£13.28	-£11.06	-£2.22	
11 May 2023	Amazon UK	Coronation Supplies - INV-GB-1479000065-2023-41541	-£7.99	-£6.65	-£1.34	
11 May 2023	Mr T Collyer	Coronation - Big Little Theatre (Bouncy Coronation - Inv - 001 (preparation in Marquees & hanging bunting)	-£455.00			
17 May 2023	Amanda Willmott	SI-453 (Coronation Services)	-£75.00			
17 May 2023	Whitworth Trading	SI-453 (Coronation Services)	-£483.00	-£402.50	-£80.50	
		TOTALS	-£4,615.22	-£3,409.35	-£656.91	

Payments to be approved:

DATE	Payee	Description	Unity Current a/c	Ex Vat	VAT
17 May 2023	DDiB	Inv 23/01 (Summer Planting)	-£1,000.00		
17 May 2023	Shelter Maintenance	Inv 14935	-£76.68	-£63.90	-£12.78
17 May 2023	J.S.Marriot	INV 585 F (Audit)	-£255.00		
17 May 2023	Whitworth Trading	SI-422 (Office Hire)	-£1,061.65	-£884.71	-£176.94
17 May 2023	Peak Rail Plc	Coronation - SI 17590	-£1,000.00		
17 May 2023	WAGES	WAGES	-£4,740.92		
17 May 2023	HMRC	PAYE	-£1,452.25		
17 May 2023	Whitworth Trading	SI-436 (Hot water for litter pick)	-£6.00	-£5.00	-£1.00
17 May 2023	Whitworth Trading	SI-437 (Gallery)	-£87.48	-£72.90	-£14.58
17 May 2023	Whitworth Trading	SI-453 (Coronation Services)	-£483.00	-£402.50	-£80.50
17 May 2023	Blogger	Inv 0069 (Coronation Band)	-£250.00		
TOTAL			-£10,412.98	-£1,429.01	-£285.80



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It was **RESOLVED** to pay DDiB with the caveat that all future orders are pre-approved by Council first.
It was **RESOLVED** to approve the payments to be made.

It was **RESOLVED** to authorise the Clerk's Office to spend up to £350 on a skip for the Church Rd allotments.

It was **RESOLVED** to authorise up to £150 on Youth Provision for the Xplorer event in the Whitworth Park on 30th May.

III. To consider any grant requests received – None

FC0523/17 **Public participation and matters arising from the Town Meeting** – Moved to Item 6

FC0523/18 **Review of Coronation event**

CEO Rivett gave a report on the Coronation event in the Whitworth Park. Cllr Taylor requested that it be minuted his congratulations to the CEO and Clerk's team on a successful event.

FC0523/19 **Parkway verge rewilding** -The Town Clerk gave an update. The verge had been returned to DDDC control for rewilding although DDiB had been discussing other options without council approval. The Chair would write to the DDiB committee setting out the Council's position.

FC0523/20 **Clerk's Office update**

11th July there would be a BBQ night at The Whitworth to which all councillors were invited.

FC0523/21 **Date of the next meeting** - 21 June 2023