



# Darley Dale Town Council

The Whitworth  
Station Road  
Darley Dale  
Derbyshire DE42EQ  
Town Clerk: Ian Adkin  
Tel: 01629 735248  
[www.darleydale.gov.uk](http://www.darleydale.gov.uk)

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To Members of Darley Dale Town Council

12<sup>th</sup> May 2023

Dear Councillor,

I hereby summon you to the **Annual Darley Dale Town Council Meeting** to be held in the Gallery at The Whitworth on **Wednesday 17<sup>th</sup> May 2023 at 7.00pm**. Members of the public are welcome to attend. Alternatively, residents can raise any topics that they want to see discussed by contacting the Clerk's office at [townclerk@darleydale.gov.uk](mailto:townclerk@darleydale.gov.uk)

Yours sincerely,

Ian Adkin  
Town Clerk

## AGENDA

1. **To elect a Chair for the year 2023/24**
2. **Apologies for absence**
3. **To elect a Deputy Chair for the year 2023/24**
4. **Declaration of member's interests**
5. **Consider any variations to the order of business**
6. **Exclusion of press and public** - To consider whether any sections of the meeting should be treated as confidential.
7. **Minutes of previous meetings** - to approve as a correct record the minutes of the Full Town Council Meeting held on 19th April 2023.
8. **Co-option of councillors** – to consider any requests from residents to be co-opted to the Council.
9. **Committees**
  - I. To agree the 23/24 schedule of dates for Full Council Meetings  
**MOTION 1: To convene the Full Town Council at 7pm on the third Wednesday of each month**
  - II. To consider whether the following committees should continue, set dates and elect members as necessary:
    - a. Planning Committee  
**MOTION 2: To convene a Planning Committee before the end of May to consider outstanding consultation requests.**
    - MOTION 3: To convene all subsequent Planning Committees at 7pm on the third Monday of each month.**
    - b. Finance Advisory Committee
  - III. To consider forming a new committee "Community, Events and Marketing", set dates and elect members as necessary.



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**10. Working Groups** - To agree a list of Working Groups for 23/24 and nominate members as necessary:

- I. Personnel Working Group
- II. Environment Working Group
- III. Governance Working Group

**11. To elect the Chair of the Whitworth Trust**

**12. To nominate council representatives for the Whitworth Trust**

**13. To consider appointing lead councillors as required including:**

- I. Darley Dale In Bloom
- II. EcoBat
- III. Twinning
- IV. Platform Housing
- V. Fairtrade
- VI. Youth provision

**14. Governance**

- I. To consider approval of the following for 23/24:
  - a. Code of Conduct
  - b. Asset List
  - c. Financial Regulations
  - d. Data and Information Handbook
  - e. Complaints procedure
- II. Update on Annual Governance and Audit Review

**15. Planning**

- I. To consider deferring any planning decisions - A request to extend all current application deadlines until 9<sup>th</sup> June 2023 has been made to allow the newly formed Planning Committee time to convene. Some urgent items may need to be considered depending on the whether an extension is granted. Full details of current consultations can be found on the DDDC Planning Portal.
- II. To consider any planning consultations which could not be deferred.

**16. Finance**

- I. Bank reconciliation April 23
- II. Payments to be approved
- III. To consider any grant requests received

**19. Public participation and matters arising from the Town Meeting**

**20. Review of Coronation event**

**21. Parkway verge rewilding**

**22. Clerk's Office update**

**23. Date of the next meeting**