

To Members of Darley Dale Town Council

16th May 2024

Dear Councillor,

I hereby summon you to the **Annual Darley Dale Town Council Meeting** to be held in the Gallery at The Whitworth on **Wednesday 22nd May 2024 at 7.00pm**. Members of the public are welcome to attend. Alternatively, residents can raise any topics that they want to see discussed by contacting the Clerk's office at townclerk@darleydale.gov.uk



Ian Adkin
Town Clerk

AGENDA

1. **To elect a Chair for the year 2024/25**
2. **Apologies for absence**
3. **To elect a Deputy Chair for the year 2024/25**
4. **Declaration of member's interests**
5. **Consider any variations to the order of business**
6. **Exclusion of press and public** - To consider whether any sections of the meeting should be treated as confidential.
7. **Minutes of previous meetings** - to approve as a correct record the minutes of the Full Town Council Meeting held on 24th April 2024.
8. **Co-option of councillors** – to consider any requests from residents to be co-opted to the Council.
9. **Committees** - To consider whether the following committees should continue, set dates and elect members as necessary:
 - i. **Full Council Meetings**
MOTION 1: To convene the Full Town Council at 7pm on the third Wednesday of each month.
 - ii. **Planning Committee**
MOTION 2: To convene all Planning Committee Meetings at 7pm on the third Monday of each month.
 - iii. **Finance Advisory Committee**
 - iv. **Other**
10. **Working Groups** - To agree a list of Working Groups for 23/24 and nominate members as necessary:
 - i. Personnel Working Group
 - ii. Environment Working Group
 - iii. Other
11. **To elect the Chair of the Whitworth Trust**
12. **To nominate council representatives for the Whitworth Trust**
13. **To consider appointing lead councillors as required including:**
 - i. Darley Dale In Bloom
 - ii. EcoBat
 - iii. Twinning
 - iv. Platform Housing
 - v. Fairtrade
 - vi. Youth provision
 - i. Other
14. **Governance** - To consider approval of the following for 24/25:
 - i. Standing Orders
 - ii. Code of Conduct
 - iii. Asset List
 - iv. Financial Regulations
 - v. Data and Information Handbook
 - vi. Complaints procedure

15. Update on Annual Governance and Audit Review

16. Planning – brief report on May decisions

17. Finance

- i. Bank reconciliation
- ii. Payments to be approved
- iii. To consider any grant requests received

18. Public participation and matters arising from the Town Meeting

19. Councillors' updates

20. Clerk's Office updates

21. Date of the next meeting