

Minutes of the Meeting of Darley Dale Town Council held in the Library at The Whitworth on Wednesday 22nd May 2024

In attendance were Town Cllrs Atkin, Bishop, Farmer, Godber, Mellor, Mordue and Wilson. Town Clerk Ian Adkin, Assistant Clerk Jason Hedley and CEO Sarah Rivett.

- FC0524/1** **To elect a Chair for the year 2024/25** – It was **RESOLVED** to elect Cllr Farmer as Chair for the year 2024/25.
- FC0524/2** **Apologies for absence** – Apologies were received from Cllrs Curtis, Walker, District Cllrs Burton, Franks and Shelley, County Cllr Hobson and PCSO Mattison.
- FC0524/3** **To elect a Vice Chair for the year 2024/25** - It was **RESOLVED** to elect Cllr Walker as Vice Chair for the year 20-24/25.
- FC0524/4** **Declaration of members' interests** – Cllrs Mellor, Farmer, Walker and Wilson declared their interest as members of The Whitworth Trust.
- FC0524/5** **Consider any variations to the order of business** – None.
- FC0524/6** **To consider exclusion of press and public for any part of the meeting** – None.
- FC0524/7** **Previous minutes** – It was **RESOLVED** to accept the minutes from the Full Council Meeting held on 24th April 2024.
- FC0524/8** **Co-option of Councillor** – David Chapman requested to be co-opted onto the Council. The candidate and public left the meeting. It was **RESOLVED** to co-opt David onto the Council. The new councillor and members of the public returned to the meeting.
- FC0524/9** **Committees** –
- i. It was **RESOLVED** to convene the Full Town Council at 7pm on the third Wednesday of each month.
 - ii. It was **RESOLVED** to convene all Planning Committee Meetings at 7pm on the preceding Monday of each month. It was **RESOLVED** to elect Cllrs Curtis, Bishop, Chapman, Farmer, Godber, Mellor, Walker and Wilson to the Planning Committee.
 - iii. It was **RESOLVED** to elect Cllrs Chapman, Farmer, Godber, Mellor, Walker and Wilson onto the Finance Advisory Committee.
 - iv. No other committees were agreed to be formed.

FC0524/10 **Working Groups** –

- i. It was **RESOLVED** to elect Cllrs Curtis, Farmer and Walker to the Personnel Working Group.
- ii. It was **RESOLVED** to elect Cllrs Chapman, Godber, Mordue and Wilson to the Environment Working Group.
- iii. It was agreed to form other working groups at next the council meeting if needed.

FC0524/11 **To elect the Chair of the Whitworth Trust** – It was **RESOLVED** to elect Cllr Mellor as the Chair of the Whitworth Trust.

FC0524/12 **To nominate council representatives for the Whitworth Trust** – It was **RESOLVED** to elect Cllrs Farmer, Walker and Wilson as trustees of the Whitworth Trust. Non-councillor trustees were confirmed as being Ian Adkin and Donna Shimwell.

FC0524/13 **To consider appointing lead councillors as required including** –
It was agreed to appoint the following councillors:

- i. Darley Dale in Bloom – Cllr Walker
- ii. Ecobat - No councillor was appointed
- iii. Darley Dale Twinning - Cllr Farmer
- iv. Platform Housing - Cllrs Atkin and Bishop
- v. Fairtrade - Cllr Godber
- vi. Youth provision - Cllr Wilson
- vii. Allotments - Cllrs Mordue and Walker

FC0524/14 **Governance** –

It was **RESOLVED** to approve the following for 2024/25:

- i. The standing orders
- ii. Code of Conduct
- iii. Asset List
- iv. Financial Regulations
- v. Data and Information Handbook
- vi. Complaints procedure

FC0524/15 **Update on annual governance and audit review** –

Council noted the internal audit report and **RESOLVED** to accept:

- The annual governance statement for 2023/34
- The accounting statements for 2023/24

FC0524/16 **Planning** –

There were no planning consultations.

It was noted that the developers of Farley Hillside will be at the June planning meeting. Cllr Wilson agreed to write to other Councils who have had similar developments to the future plans of Matlock Moor to gain further feedback of its success/failure.

FC0524/17 Finance –

- i. It was **RESOLVED** to accept the May bank reconciliation.

BANK RECONCILIATION	
Balance from 2023-24	£158,921
Plus receipts	£182,129
Less payments excl. VAT	£58,997
Less VAT paid	£848
Balance to date	£281,205
Bank balances	
Current	£157,284
Deposit	£123,921
Total	£281,205

- ii. It was **RESOLVED** to accept the payments made under delegated powers.

01/05/2024	Everedge	Edging for DDiB	-£92.81	-£77.34	-£15.47	App by RFO & VC
03/05/2024	Twinning	S137 Grant	-£2,500.00			App FC 20/3/24
17/05/2024	Derbyshire Pension Fund	Staff pensions	-£1,126.87			App by C & VC 16/05/2024
17/05/2024	HMRC	PAYE	-£1,679.74			App by C & VC 16/05/2024
17/05/2024	Staff wages	Wages	-£5,149.62			App by C & VC 16/05/2024

- iii. It was **RESOLVED** to accept the proposed payments.

22 May 2024	Mrs S E Rivett	Reimburse Biscuits Growing Spaces (Env)	-£7.20			
22 May 2024	Keenans Landscapes	4 ton top soil to Oddford allotments	-£120.00			
22 May 2024	Whitworth Trading	SI 1232 (Office hire)	-£1,061.65	-£884.71	-£176.94	
22 May 2024	Whitworth Trading	SI 1231 (Room hire FC)	-£76.00	-£63.32	-£12.68	
22 May 2024	Whitworth Trading	SI 1228 (Room hire - Env event)	-£129.00	-£107.48	-£21.52	
22 May 2024	Rocket Signs	Inv 0405 (Road signs)	-£643.20	-£536.00	-£107.20	
22 May 2024	Russells	Inv B17540 (DD Volunteers equipt)	-£187.50	-£157.50	-£30.00	
22 May 2024	SJR Carpentry	Inv 055 (Handrail @ Church Rd Allotments)	-£580.00			
22 May 2024	Clarity Copiers	Inv 250437	-£35.96	-£29.97	-£5.99	
22 May 2024	Amazon Uk	2024-196323149 (Extension cable)	-£31.65	-£26.37	-£5.28	
22 May 2024	Shelter Maintenance	Inv 15538 (April)	-£87.82	-£73.10	-£14.62	
22 May 2024	Amazon Uk	11HG-FPDG-TD6F (2xExtension cables)	-£40.71	-£37.38	-£3.33	
22 May 2024	Amazon Uk	GB4H9CUABEY (Call point hinged cover)	-£4.97	-£4.14	-£0.83	
22 May 2024	Banner Jones Solicitor	Legal Advice	-£528.00	-£440.00	-£88.00	
22 May 2024	SJR Carpentry	Inv 056 (4 x Road signs)	-£300.00			
22 May 2024	J S Marriot	Inv 832F (Internal Audit)	-£225.00			
22 May 2024	A & S Parker	Bulldog Billiards (Covers)				

It was **RESOLVED** to approve future expenditure:
Town Council insurance – up to £2,100

Community Voice invoice – up to £1,850

Pants for DDiB – Up to £1,150, but the Town Clerk needs to review the planting list before making payment.

iv. Grants – none.

FC0524/18 **Public participation and matters arising from the Town Meeting –**

The Town Clerk gave a summary of the successful annual Town Meeting which was held in the Terrace Café at The Whitworth on 15th May. The informal setting meant the meeting enabled more relaxed discussions and was a real success with residents. The same format will be considered for next year.

FC0524/19 **Councillors' updates –**

- Cllr Wilson was thanked for his joint efforts with the Town Clerk in ensuring a successful bid for the car park on Station Road in ensuring the land was not auctioned.
- Cllr Mordue confirmed the Renewables First report is now completed and available for all those wishing to read it.

FC0524/20 **Clerk's Office updates –**

The Town Clerk confirmed that after waiting several months for DCC to confirm if a container could be placed at the Tippin for Darley Dale Juniors Football Club we have now been informed that this isn't possible. The Town Clerk will reach out to Ashbourne Town Council to enquire how they were able to gain authorisation for their container. DCC are meeting with the Town Council on Thursday 23rd May and this will be discussed at this meeting.

FC0524/21 **Date of the next meeting –**

Cllrs **RESOLVED** to hold the next Full Council meeting on Wednesday 19th June at 7pm.

Meeting ended at 20:51.